

2008 REPORT
DEEP SOUTH REGION RECORDING SECRETARY
Mary Sue Colvin

This officer has attended all meetings of the Deep South Region and recorded minutes for those meetings. An official hard copy of the Minutes of each meeting was circulated to the appointed committee within thirty days of the conclusion of each meeting. The Minutes were read and approved by said committee.

A copy of the Minutes was sent by email attachment to the Officers of the Deep South Region and to the Committee to Approve the Minutes as soon as they were completed and again after the Minutes had been approved by the committee.

Copies of reports of Deep South Officers, State Presidents and Chairmen were filed as attachments to the Minutes, copies sent to the Deep South Director and Historian and a copy placed in the files of the Recording Secretary.

Copies of the Minutes of the previous two administrations have been recorded on CDs and placed in the files of the Recording Secretary with a copy to be placed with the permanent records of the Deep South Region. At the request of the Deep South Parliamentarian, copies of the Minutes of the two previous administrations were sent by email attachment to her desk.

Mary Sue Colvin
Deep South Recording Secretary

Date